

of the ASIAN LIBRARY

Street • Oakland, • California 94607

NOTES OF THE 7/18/84 General Meeting

(415) 273-3400

Board Members present: Willis Hickox, Oliver Wen, Mary Tomita, Jim Mori, Miriam Hawthorne, Choi-sing Louie, Laura Wong, Wendy Horikoshi, Veronica Siu, Josephine Hui, Douglas Wong, (regular member). Staff: Suzanne Lo.

II. Correspondence

1. Laura sent letter to Sacramento Library introducing them to examine the Chinese & Vietnamese Collections of the Asian Library.
2. Letter received from Esfe Tandog. He is resigning from the Board due to his time limitations.

III. Minutes of May meeting

1. Veronica's name added to computer feasibility committee on 3/21/84 minutes.
2. Minutes of 5/16/84 approved.

IV. Treasurer's Report

-Interest = \$45.46; Oakland Museum = \$87.72; Total: \$3,572.40
-Edith Tom donated \$20.00; petty cash expense of \$10.00 for stamps -- both not reflected in above total.

V. Staff Report: Suzanne Lo reported that:

1. Eugene Hsieh has opted to resign end of last month rather than to be reassigned; Friends has apportioned \$25.00 for cake when Staff organizes farewell gathering.
2. Summer Reading Program: every Wednesday afternoon. Children who read 9 or more books are awarded A's game tickets.
3. Library was contacted about the Basic Tools Company's strike. Strike has resulted in the company's hiring Chinese/Vietnamese labor as 'scabs' during labor negotiations, causing rancorous feelings towards the Asian Community.
4. Cockroach infestation of Library; Miriam recommends boric acid powder for eradication of 'pesty' problem.

VI. Committee Reports

1. Kite Workshop: Choi-sing expects cost of \$113.00, will need 3 helpers from Friends during workshop. Date: 10/27/84 (sat); Board requests time change from 1:30-3:00 to 10:30-1:00. Also asking Maizie Ung to return signed confirmation by 8/10/84. Oliver will work with Choi-sing on letter.
2. Amendments to By-Laws: Richard. Progress on review given; recommendations will be presented to Board members in advance of next general meeting.

3, Meeting of 7/18/84

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3. Community Resource Guide: Laura. General cost estimate: for 500 books of approx 40 pages, \$350.00. Committee will make full report next meeting. *Asian Mental Health directory*
4. Re: Senior Aides Program. Laura sent a letter to BACS and National Council of Senior Citizens. *Frank Mar Hist. booklet*

I. Old Business

1. IBM Selectric III typewriter - Miriam moves that by 9/15/84 if Asian Library receives no word for any donations, the Board will allow up to \$1,000.00 for purchase of new typewriter. All board approves, except Choi-sing, because of the narrow deadline.

Jim will follow up with IBM: Laura agreed to help write profile of Library and Friends; this will be sent to Curtis Lee for follow-through within IBM.

Oliver volunteered to seek other sources: placing an announcement in East-West, approaching banks & organizations. He (and any other Board member) will do this in consultation with Suzanne.

VIII. New Business

1. Board to consider two nominees for Board: Janice K. Hom and Lowney D. Young.
2. Request by Jim to have record of donations to Friends. He, Laura and Suzanne will develop form letter. *1984 donations?*
3. Request for information in advance. It became obvious that Board members need information in advance of meetings, in order to facilitate discussions. Willis (recording secretary) and Laura will coordinate with Suzanne to have Board packets sent out at least a week before general meetings.

IX. Announcements - there were none.

- X. Due to time limitation, items put off until next meeting: expansion of general membership, 'Magabucks' fundraising drive for magazines subscriptions.

Meeting was adjourned at 8:30 (30 minutes over).

Next general meeting: Wednesday, 9/19/84, 6:00 at Asian Library.

Various sub-committee meetings to be scheduled and announced at future date.